ASSOCIATES

Facilitating a culture of participation

Facilitating Client Collaboration

Develop and lead multi-session events

Facilitators must be able to lead longer term interventions for their internal and external clients. This can include consultations, planning, conferences and change initiatives.

This 2-day course shows how to collaborate with a client on all their needs, co-discover their big challenges, co-manage a facilitation intervention, contract with the client and evaluate the results.

Packed with tools, templates and sophisticated assessment methods Facilitating Client Collaboration will prepare you to launch your facilitation practice. The course covers 3 of the 6 facilitator competencies assessed by IAF during the IAF CPF certification process.

You will learn how to assess, design and manage these interventions by creating them collaboratively with a client team. In this course, you will learn the practical approaches and skills to tackle work from contracting to evaluation.

Daily Structure

DAY ONE	DAY TWO
SESSION ONE • Facilitator Ethics • First Contact • The Client Call • Simple Assessment and Central Questions	**SESSION THREE** • Foundations of ToP • Co-Facilitation • Generating Client Creativity • Collaborative Responses • Co-management
SESSION TWO • The Client's Environment • Principals of Assessment • Client Assessment • Imbalances and Challenge Statements	**SESSION FOUR** • Client Communication • Levels of Contracting • Types of Evaluation

Facilitating Client Collaboration is especially useful for those who are launching their facilitation career and want to know how to collaborate with clients.

This course is endorsed by the International Association of Facilitators to cover 3 of the 6 main facilitator competencies:

- Create Collaborative Relationships;
- Build and Maintain Professional Knowledge;
- Model Positive Professional Attitude.

The dates of all courses, and registration can be found online at:
https://ica-associates.ca/courses/facilitating-client-collaboration

Links to Certificates and Certification

Facilitating Client Collaboration is needed for:

- **TFE** ToP Facilitation Essentials Program
- **AFP** Advanced Facilitator Program

This course is part of the ToP Facilitation Essentials Program. Group Facilitation Methods and Meetings That Work courses cover tools and methods for facilitation. This course covers approaches to collaborate with a client or client team rarely taught in facilitation courses. This course is also part of the Advanced Facilitator Program.

This course is available in several countries and languages: English, Ukrainian, Japanese, Korean and Chinese.

Endorsed by the International Association of Facilitators

This course is part of the **ToP Facilitation Essentials Program**.

PRICE: $1,445.00 + HST in Toronto

REGISTER ONLINE AT https://ica-associates.ca/courses/facilitating-client-collaboration

Available as a classroom **In-Person (IP)** course, a scheduled **Live-Online (LO)** course or an online **Self-Directed (SD)** course.

—

For more information or to register, please contact us at:
Email: ica@ica-associates.ca
Phone: 416- 691-2316
Toll Free: 1-877-691-1422

ASSOCIATES

Facilitating a culture of participation

ICA Associates Inc.
401 Richmond St. West, Suite 405
Toronto, ON M5V 3A8
Ph: 416-691-2316
Fax: 416-691-2491